

## **Guidelines For Swachhata Pakhwada 2018 from 1<sup>st</sup> to 15<sup>th</sup> September**

1. It is a special drive for cleanliness and sanitation, Safe Water and hygiene and other related activities in schools premises and near by areas
2. SwachhtaPakhwada is an opportunity to identify school level minor to major gaps in Water, Sanitation and Hygiene and prepare a detailed school level plan for improving the same. All the software components can be addressed within 15 days of time including, improving the hygiene behavior of children, educating on how to use and maintain toilets, urinals and other facilities. It is an opportunity mobilize possible resources from local government, PR & RD or from urban department for improving infrastructure. Definitely, there will be a major gaps in few schools, especially on hardware as per norms. We are working at state level to address the gaps.
3. Must involve Parents, Community in Swachhta Activities and educate them through children. This is an opportunity to bridge the gap or strengthen the relation with community and schools must work under community ownership as well.
4. Active involvement of Students, Teachers, parents, SMCs, Educational Officials and Local representatives etc during swachhata Pakhwada 2018
5. Identify the local donors, NGOs, INGOs, Corporates and also can be involved in improving the infrastructure or support in any other components. Proper documents has to be maintained for any support given by external agencies apart from government
6. **Why we are organizing 15 days drive : Must keep indicators :**
  - a. **After 15 days of campaign, children should be in a position to WASH their hands with soap during critical times**
  - b. **After 15 days of campaign, children must be in a position to use the toilets and urinals in a proper manner, maintaining as well and monitoring by some child committees**
  - c. **Establish or strengthen child clubs on water, sanitation and hygiene in schools**
  - d. **Adolescent girls are practicing menstrual hygiene management and also children at the age of 11-13 aware of menstruation before menarche**
  - e. **Prepare daily, weekly, monthly operational and maintenance schedule and maintain from now onwards**
  - f. **Capacity building and behavior change on hygiene must be a part of the education and regular process**
  - g. **Take this opportunity to educate parents and community and after 15 days, there must be a healthy community and school environment to support all the WASH prgrams**
7. SwachhataShapath function may be organized in all schools

8. Holding meetings :Highlights Importance of cleanliness and sanitation among children and teachers,
9. school or institution make proposal/plan for repair and upkeep of the facilities if required.
10. Essay,quiz, paint competitionsfor students on cleanliness, hygiene practices in schools
11. Swachhata Awareness messages, photographs may be displayed in schools
12. Weeding out all kinds of waste materials such as broken parts, old materials etcshould be completely removed from school premises as per the procedure.

**13. Day1 : SwachhShapath Day ( 1.9.2018)**

- Children should speak about swachhata in morning assembly in very first day
- Every child should take up activity on cleanliness and hygiene promotion

**Day 2:Swachh Awareness day 2.9.2018 to 4.9.2018**

- Holding a meeting by involving SMCs and teachers on the importance of cleanliness in school premises, Teachers have to inspect sanitary facilities including fans etc. in every school corners and ensure that every area of school may be cleaned .

**Day 3 : Green school Drive (5.9.2018)**

- Every school should arrange dustbins such as Green for Unrecyclable and blue for recycle and also take necessary actions that children may understand about waste (Recycle and unrecyclable)
- Planning of trees in school premises and encourage children in gardeining

**Day 4: SwachhataParticipation Day (6.9.2018)**

- Competitions can be held in district/blocks/mandal that whoever keeps their schools cleanliness
- Essay, Quizz, Painting competition for students on cleanliness and hygiene practices in schools
- Debate on swachhata, skit poem making and swachhata

**Day 5: Hand Wash day (7.9.2018)**

- Children should be thought for proper method of handwash before meal and after toilet
- Adolescent girls must be taught for for proper handwash a during uage of sanitary napkins

**Day 6: Personal Hygiene day(8.9.2018)**

- Audio visual programs and undertaking for maintaining cleanliness
- Students will learn in proper way of cutting nails, hair cutting
- Supplementary book on material on Hygiene

**Day 7 : Community Participation Day (9.8.2018)**

- Community participation is required in schools
- Sloganeering with school March
- Water from Handwashing unit to be channeled in gardens

**Day 8 :Swachhata School Exhibition Day (11.9.2018)**

- Photographs, Paintings, cartoons. Slogans etc on Swachhata activities may be displayed in schools and parents and community members will be invited to attend the exhibition
- Electronic banner and may be created and upload on departmental web portals to highlight the observance of pakwada and documentation is required

**Day 9 :Swachh Water Day (12.9.2018)**

- Checking of Water stagnate and learning of Organic Waste in water in order to avoid intake of unsafe water.
- Children should be taught about how to store safe drinking water.

**Day 10 :Water Harvesting Day (13.9.2018)**

- Create and provide the information, Education and Communication materials to students
- Teachers and students may plan and implement the simple water harvesting structures in schools

**Day 11: Letter Writing Day (14.9.2018)**

- Children to write letters to Sarpanch, SMCs Members for maintenance of school Toilets and Schools
- Children may write letters to their regarding what they have learnt
- Organizing District level committee chaired by Hon'ble member of parliament

## **Day 12: Prize Distribution Day (15.9.2018)**

- Prize distribution for Participation of Children, teachers and parents in competitions
- Select the best activity that has been done during Swachhata Pakhwada for forwarding State/District for uploading on website

### **Instructions for report to be sent to State Office**

- Report is essential part of the campaign as there is a strict instructions from government of India and also from state senior official. Must send reports without fail and nominate one person in your office or appoint nodal person to take responsibility of reporting and send the contact details of nodal person to State office. Incase of nodal person absent, also mention point person 2 as optional.
- Take this as a challenging task and report must
- For each district activity 10 high resolution photos and 2 high resolution videos (not exceeding 3 minutes) need to be sent to State office
- Publicity Materials created for each activity (such as posters/pamphlets etc.) need to be send to state office
- English version of SwachhataShapath need to be sent to State Office
- For Swachhata Participation Day, high quality scans of samples of good paintings and essays need to sent to state office
- For the Letter writing Day, high quality scans of samples of good letters need to sent to State Office
- For Swachhata Hi Seva day (i.e; 15.9.2019), a) Students from class III-IV may participate in handwashing /soap campaign b)Students from VI-XII may participate in outdoor swachhata campaign c) Postcard to Hon'ble Prime Ministerdescribing their contribution towards swachhata.
- Predefined format is to be sent to all Districts and all fill the format and send it to State Office by 2:00 PM every day.
- You can send files using Google drive or we transfer or other any formats to send large size of photos or videos. Don't directly attach to mail, which is very difficult to download at state office

### **Activities to be implemented in WASH project**

- 3 Day Master Resource Persons training on SAHAJA (MHM) is to be organized on 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> September, 2018
- 6 Master Resource Persons (Teachers) are to be selected from each districts to attend the program and implement the same in districts and mandals

- Addressing State and Districts Situation Analysis reports of WASH facilities in Schools as per SVP 2017-18 and proceedings is to be sent to Districts for utilizing the support of NGOs/INGOs/CSRs to accomplish the gaps on WASH components in schools
- Utilizing staff that are allotted on implementation of WASH program

**State office mail ID for reporting : [apwachhatapakwada2018@gmail.com](mailto:apwachhatapakwada2018@gmail.com)**

**Other mail ID for official communications : [ns3220@gmail.com](mailto:ns3220@gmail.com)**

**Key contacts to support the mission Swachhta Pakwada in Andhra Pradesh**

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- 3. Smt K.Chandrakala, Deputy Director, SSA, AP- 8309484308**

**State project Director**