

**PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER & Ex-Officio  
Project Co-Ordinator, RMSA, KRISHNA, MACHILIPATNAM**  
Present :- Smt.M.V.Rajya Lakshmi,M.A.,M.Ed.,M.Phil.,

Rc.No.136/R2/2017 Dt.19.12.2017  
Sub :- RMSA – AP – Preparation of Annual Work Plan & Budget for 2018-19  
– preparation of school development plan for AWP&B – Divisional  
Level Meeting with High School Head Masters - Modification -Orders –  
Issued – Reg.  
Ref :- Procs.Rc.No.1146/RMSA-AP/2017-2, Dated:29.11.2017 & 15-12-  
2017 of the Commissioner of School Education & EX-Officio Project  
Director, RMSA, A.P., Amaravathi

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In pursuance to the ref. cited, the Commissioner of School Education & EX-Officio Project Director, RMSA, A.P., Amaravathi has issued instructions to conduct divisional Level meetings with the Head Masters of High Schools under RMSA for preparation of school development planning activities and budget AWP&B for the year 2018 – 19.

Hence, all the Deputy Educational officers in the District are requested to inform the schedule to the Head Masters of High Schools in your jurisdiction to conduct divisional level meetings on preparation of AWP&B for the year 2018-19.

Sl.No	Name of the Division	Venue	Date & time
1	Nandigama	Don Bosco HS,(Boys) Nandigama.	23-12-2017, 2.00 PM
2	Machilipatanam	Hyny HS, Machiliaptnam	27-12-2017 2.00 PM
3	Gudivada	SPS Mpl. HS, Gudivada	28-12-2017 2.00 PM
4	Nuzvid	O/o Dy.E.O, Nuzvid	29-12-2017 2.00 PM
5	Vijayawada	ZPHS(Girls),Patamata Lanka,Vja.	30-12-2017 2.00 PM

Therefore all the Deputy Educational Officers are requested to make necessary arrangements for conduct of Divisional Level AWP & B Meeting with the Head Masters of High Schools. And instruct them to attend the Divisional Level meetings as per the scheduled dates mentioned above along with 2014-15, 2015-16, 2016-17 Annual Grants Expenditure Particulars component wise and staff particulars of working under RMSA (Order copies & Pay Particulars) without fail.

This should be treated as most important.

*Encl: SIP protocol.*

Sd/- M. V. Rajya Lakshmi,  
District Educational Officer &  
EX-Officio Project Co-Ordinator, RMSA  
Krishna, Machilipatnam.

//t.c.f.b.o//

*K. Srinivas*  
Superintendent. *19/12/17*

To

All the Deputy Educational Officers in the District.  
All the Head Masters of High Schools through Dy.E.Os concerned.  
Copy submitted to the Commissioner of School Education & EX-Officio Project Director, RMSA, A.P., Ibrahimpatnam Amaravathi for favour of kind information.